

National Executive Forum on Public Property – 2010 Symposium
Telework References

Provided by:

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Website References:

<http://www.telework.gov>

U.S. Government telework website, managed by U.S. Office of Personnel Management (OPM) and U.S. General Services Administration (GSA)

<http://www.gsa.gov/teleworknow>

U.S. GSA telework website, with links to related information on Alternative Workplace Arrangements (AWA) and Alternative Offices (AO)

<http://csrc.nist.gov/>

U.S. National Institute of Standards and Technology Computer Security Resource Center

Notes:

- **Telework Benefits and Drivers:**
Continuity of Operations (COOP); reduce employee carbon footprint; employee recruitment and retention; work/life balance; environment and sustainability.
- **Telework Challenges:**
Cultural Change; IT and Telecommunications infrastructure capacity; baseline and measurements for: a) actual use of existing space and b) performance metrics.
- **Proposed Legislation and Executive Order:**
Reference H.R. 1722 and S. 707. A draft Presidential Executive Order is in process.
- **Key Components for Telework:**
Help Desk (preferably 24/7); Thin Client; Firewall; Security Software; Password Policies; Internet Applications; Secure Remote Access through SSL and VPN technology.
- **Best Practices:**
Telework needs to be 'standard operating procedure' - regular and recurring, to maintain currency. Top level support is needed from the IT, HR, CFO, and Real Property disciplines to successfully implement telework on a large scale. U.S. GSA Administrator, Martha Johnson, and the U.S. Office of Personnel Management Director, John Berry, are supportive of expanded telework in the U.S. Federal government.